

Education Law §3614 School Funding Allocation Report

Part F - Narrative Description

1. **(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school's allocation.**

Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).

The budget development process is a collaborative process between the board of education, central administration (Supt., Asst. Supt, Business Official), building level administration and directors, and staff. The central administration reviews the budget priorities with building level administration and directors over a series of meetings. New program proposals, and existing programs are reviewed and any adjustments are brought forward. The central administration reviews all proposals, and makes recommendations to the board of education. Details are presented by the building level administration. and central administration. The budget process formally begins with the acceptance of a budget calendar in October/November, financial review in December, state aid update in January/February, and program proposals in the spring. The building level administration and directors represent their own programs. The district uses program to drive the budgetary needs at each building.

2. **If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**
3. **If applicable, describe any items which the district feels are anomalous in nature and require additional description.**